



Your First Steps in the

NEW

Website

Ready ... set ... welcome to your new web tools!

Use this handy checklist as you take action on the tips in the *Your First Steps* video.

- Clean up your P3 contacts. Do this now, before you migrate them to the beta site.
 - Need help? Watch the video tutorial *Clean Up Your P3 Contacts*.
- Sign in to Consultant's Corner on the beta site.
 - Use your Consultant # in six-digit format; e.g., 12345 should be entered as 012345.
 - Use your password from the original Consultant's Corner. Be sure to use capital letters.
- Review your Account Information completely.
 - Add a preferred name if you like.
 - Upload a photo.
 - Check your addresses.
- Set up your beta Personal Website.
 - Your original site .biz name will be pre-populated. Use this for the beta site as well!
 - Pick your color theme.
 - Select your contact information to be displayed.
 - Add your Story.
- If you have contacts in P3, migrate them to the beta site.
 - Need help? Watch the video tutorial *Clean Up Your P3 Contacts*.
- Explore Consultant's Corner.
 - Hover over the drop-down menus — you'll feel at home quickly!
 - Check out the online calendar.
- Set up new Shows in the beta site.
 - You can finish up already-created Shows in your original PWS and P3.
 - Set up all new Shows in the beta site.
- Download the mobile app and start using it!
 - Need help? Check out the mobile app how-to videos.

© 2013 The Pampered Chef used under license. P54415-05/13

Resources for You

Web Tools Training

Under Training & Resources — how-to videos, printable quick tips.

Knowledge Center & Community

Find answers to your questions and learn from your peers.